



Foreign Affairs Manual

3 FAM – Personnel

Change Transmittal: PER-612

Date: July 20, 2009

3 FAM 3430 HOME LEAVE

3 FAM 3750 TRAVEL OF CHILDREN OF SEPARATED FAMILIES

Changes

1. **3 FAM 3430, Home Leave:** This subchapter has been revised at 3 FAM 3433.2, Dual Entitlements, to add language regarding domestic partners in accordance with announcements made by the Secretary of State and the Under Secretary for Management, and new subchapter 3 FAM 1610, Domestic Partners.
2. **3 FAM 3750, Travel of Children of Separated Families:** This subchapter has been revised at 3 FAM 3753.1, Children Eligible, to add language regarding domestic partners in accordance with announcements made by the Secretary of State and the Under Secretary for Management, and new subchapter 3 FAM 1610, Domestic Partners.
3. **Change Transmittal** has replaced the term, Transmittal Letter. Change transmittal was selected as being more appropriate in this age of electronic information transmission. The FAM volume's transmittal acronym and numerical series remains in place.
4. Changes appear in *italic* and *dark magenta*. Italic and dark magenta provide an historical record of changes. New or substantially revised subchapters will not appear in italic and dark magenta.
5. Officers are reminded that Department-issued materials not codified in

the Foreign Affairs Manual or its supplemental Foreign Affairs Handbook series generally have no regulatory validity (see 2 FAM 1115.2).

Filing Instructions for Paper Copies

1. Remove and discard old subchapter 3 FAM 3430 (CT:PER-587, 07-21-2006; 10 pages) and replace it with revised subchapter 3 FAM 3430 (11 pages).
2. Remove and discard old subchapter 3 FAM 3750 (CT:PER-595, 04-12-2007; 4 pages) and replace it with revised subchapter 3 FAM 3750 (4 pages).
3. After inserting the material in the binder, insert this change transmittal immediately following the CT (formerly TL) checklist, then fill in the entry line for CT:PER-612, and initial.

Distribution Notice

1. The Foreign Affairs Manual and Handbooks (unclassified) official version can be found on the State Department's Intranet site.
2. All posts and offices keeping paper versions of the Foreign Affairs Manual are responsible for maintaining the FAM on a current basis (see 2 FAM 1116.5).
3. Use **KFAM** and **AINF** TAGS on **all** communications on FAM/FAH issues; direct questions concerning issuance, validity, and updating to A/GIS/DIR. Direct questions concerning substance and interpretations to the office indicated at the end of this change transmittal.

(HR/ER/EP)